Documents for residency applications

Please note: using generative AI (eg. ChatGPT) to write your project description and letter of motivation is not allowed. We trust you to submit documents that were written by you.

If you are applying for a **residency with a translation project**, please submit the following documents:

1. **Curriculum vitae**
2. Project **description**, including translation challenges
3. Letter of **motivation** for a residency at Translation House Looren
4. Copy of the translation **contract** signed by both parties

If you are applying for a residency grant, please also attach a copy of the **license agreement** signed by both parties (the contract between the source text's rights holder and the publisher of your translation) or a confirmation of the rights holder unless the work is out of copyright.

If you are applying for a **residency for the preparation of a dossier for publisher pitches**, please submit the following documents:

1. **Curriculum vitae**
2. Project **description**, including translation challenges
3. Letter of **motivation** for a residency at Translation House Looren
4. **Concept** for publisher pitches
5. If the work is not out of copyright: A **confirmation** from the rights holder that the translation rights for the relevant language are still available.